



WISEWOMAN Report Guidance

WISEWOMAN – Pended Report

Timing and Frequency: The Pended Report is generated by MDCH and placed on the WISEWOMAN website weekly under Reports/Other.

Description: This report is a Microsoft excel workbook listing services billed to the TPA that are still pending. The report includes the MBCIS number, claim number and line number, last and first name, date of birth, social security number, date of service, CPT code billed, modifier, ICD-9 code, health care provider's federal id, name, and county.

Guidance: Please review the services listed on this report. Check MBCIS/WISEWOMAN to see if the service has been authorized.

- If the service has not been authorized:
 - Find the relevant paperwork
 - Enter the data into the system
 - Authorize the procedure
 - When the service has been authorized, review the Rec'd Date on the report.
 - If the service is authorized less than 30 days after the claim for the service was received, it should process through the adjudication system properly.
 - If the serviced is authorized more than 30 days after the claim for the service was received, you must do one of two things;
 - Rebill the service, **or**
 - Call BCCCP/WISEWOMAN billing at 866-930-6324 to have the claim reprocessed manually.
- If the service has been authorized, check the authorization against the Pended Report to ensure:
 - Date of service matches
 - CPT code matches
 - If the date of service or the CPT code need to be changed in the MBCIS/WISEWOMAN module, you **must** delete the service and re-enter it. **Just changing the date or the CPT code will not update the underlying table used to adjudicate claims.**
 - If the service was billed incorrectly, you **must** rebill the service with the correct billing information.