MBCIS Access Instructions

BCC CNP
Breast and Cervical Cancer Control Navigation Program

COLORECTAL CANCER
Preventable. Treatable. Beatable!

WISEWOMAN
The Michigan Department of Health and Human Services’ (MDHHS) computer information systems are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business.

Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Logon IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes.

Following industry standards, systems users must securely maintain any protected health information (PHI) downloaded, printed, or removed in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format type.

By accessing information provided by the Michigan Department of Health and Human Services computer information systems, I acknowledge and agree to abide by all governing privacy and security terms, conditions, policies and restrictions for each authorized application.

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STEP ONE – Request Access to MBCIS:
Each staff person applying for access to MBCIS must “Request Access”.

STEP TWO – User Agreement Form:
Each staff person applying for access to MBCIS must sign a User Agreement Form and check all boxes appropriate. A manager’s signature is required.

MBCIS User Agreement Form
Request Access to MILogin (if necessary):

Each staff person applying for access to MBCIS must CREATE NEW ACCOUNT for access to MILogin. **NOTE:** If the user already has a MILogin account (for use with MICR or CHAMPS), this step can be skipped.

Go to: [https://milogintp.michigan.gov](https://milogintp.michigan.gov)

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* = Required Fields

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STEP ONE – REQUEST ACCESS to MBCIS:

Users will be directed to the MILogin for Third Party page after they have entered a valid User ID and Password.

Users can select REQUEST ACCESS from this page.
Request Access

Request access guidelines:
1. Search for an application with a keyword or select an agency to view its applications
2. Choose an application
3. Confirm your application and click 'Request Access' to proceed

Step 1: Search for an application

Enter application keyword

OR

Step 1: Select an agency to view its applications

1. Michigan Department of Health & Human Services
   Michigan Department of Transportation
   Licensing and Regulatory Affairs
   Michigan Department of State
   Center for Educational Performance and Information
   DTMB, Center for Shared Solutions
   Michigan Department of Natural Resources
   Michigan Department of Treasury

Step 2: Applications - Showing applications for 'Michigan Department of Health & Human Services'

2. MDR Federation UAT
   Michigan Breast and Cervical Cancer Control System
   Michigan Disease Surveillance System
   Michigan Statistical Information System
   Michigan Syndromic Surveillance System

Step 3: Click on 'Request Access' button to proceed

Michigan Breast and Cervical Cancer Control System
The Michigan Breast and Cervical Cancer Control Information System (MBCIS) collects clinical and claims data for three CDC funded direct service programs. The system is used specifically for the tracking and quality improvement requirements set out by CDC for the Breast and Cervical Cancer Control and Navigation Program (BCCCP), Michigan Colorectal Cancer Early Detection Program (MCCEDP) and the Well Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN). Access to MBCIS is restricted to staff associated with these direct service programs due to sensitivity of data.

Request Access
Request Access

* = Required Fields

Please confirm the name of the application to be requested before proceeding. By clicking on 'I Accept' you agree to the Terms & Conditions of this application.

App Name: Michigan Breast and Cervical Cancer Control System

Terms & Conditions
The Michigan Department of Health and Human Services (MDHHS) computer information systems (systems) are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business. Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MDHHS. Login IDs and passwords are never to be shared. Systems users must not disclose any confidential, restricted or sensitive data to unauthorized persons. Systems users will only access information on the systems for which they have authorization. Systems users will not use MDHHS systems for commercial or partisan political purposes. Following industry standards, systems users must securely maintain any information downloaded, printed, or retained in any format from the systems. When no longer needed, this information must be destroyed in an appropriate manner specific to the format for the systems. All users of the systems give their expressed consent to the monitoring of their activities on the systems. If such monitoring reveals possible evidence of unauthorized or criminal activity, the evidence may be provided to administrative or law enforcement officials for disciplinary action and/or prosecution. By accessing information provided by the Michigan Department of Health and Human Services computer system and clicking on the button below, you acknowledge and agree to abide by all governing privacy and security terms, conditions, policies and responsibilities for each authorized application.

[button] I Accept
[button] Cancel

Note: Click Cancel to go back to your homepage.
Users are presented with the MBCIS application Request for Access page. Users are presented with their current Work Phone number. If it has not been collected yet, users enter their work phone number. The user's current e-mail address is also displayed.

Click on the **Submit** button
Users will receive a confirmation screen telling them that the data has successfully been submitted and the application (MBCIS) will be on your home page when it has been processed / approved.

Click on the **RETURN TO HOME PAGE** link.
STEP TWO – User Agreement Form:
Each staff person applying for access to MBCIS must sign a User Agreement Form and check all boxes appropriate. A manager’s signature is required.

MBCIS User Agreement Form

BOTH STEPS (ONE AND TWO) MUST BE COMPLETED BEFORE ACCESS TO MBCIS WILL BE GRANTED.
– Registration to MIlogin *(if necessary):*

To access MBCIS via the Internet, a user must **register** with the State of Michigan. After the registration process is complete, the user will have a User ID and Password. These will be used to access MBCIS from that point on.

User’s must open their web browser and go to https://milogintp.michigan.gov.

Select the CREATE NEW ACCOUNT* button from the MIlogin home page. **Users must register for a MIlogin User ID before you can request access to MBCIS.**

**NOTE** – If you already have a MIlogin account used for MICR or CHAMPS, you may skip this step.
Contact Information

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